

LOXTON CHAMBER OF COMMERCE INC.

MINUTES

ANNUAL GENERAL MEETING

Monday, September 12, 2016

1. **Welcome: 7.30pm.**
2. **Present:** Deb Petch, Annette Winter, Sonya Altschwager, Steph Nitschke, Catarina Santini, Kristy Hobbs, Fred Petch, Lew Gibbs, Sharyn Schlein, Jane Wilson, Ryan Seaman, Paul Lewis, Michael Vowles.
3. **Apologies:** Deb Thiele, Trudi and Emily Sonntag, Michael Hitch, John Will, Julie Dansie, Sally Goode, Mike Taylor, Tim Vivian, Julie Hammond, Joy Kloester, Lesley Golding, Mick Searle, Karen Kilsby, Telesha Winter, Jarren Uren.
4. **Previous minutes from AGM Monday, September 7, 2015.**
Moved: Paul Lewis. Seconded: Annette Winter.
5. **Business arising from previous minutes: Nil.**
6. **Reports**
 - a. **Treasurer's annual financial report (attached below)**
Tabled: Catarina Santini. Moved: Annette Winter. Seconded: Sharyn Schlein.
 - b. **President's annual report (attached below) Tabled: Deb Petch. Moved: Ryan Seaman. Seconded: Catarina Santini.**
 - c.
 - d. **Appointment/reappointment of the chamber's auditor for the following year.** It was moved that Madden Accountants be reappointed as the chamber's auditor for the following year. **Moved: Catarina Santini. Seconded: Kristy Hobbs. All in favour. Carried.**
7. **Election of 2015/2016 Executive Committee positions:**
 - a. **President:** Deb Petch was nominated by Jarred Uren and Telesha Winter. Lew Gibbs was nominated by Grant Warner and Mark Bradtke. A vote was taken. Deb Petch received seven votes, Lew Gibbs received two votes. **Deb was reappointed president for another two years.**
 - b. **Vice-president:** Ryan Seaman was nominated by Jason Hughes and Roy McDonald and reappointed as vice-president for a one year term.
 - c. **Secretary:** As there were no nominees for the position, it becomes a casual vacancy. However, it was unanimously voted that Steph Nitschke would continue as minute taker without voting rights.
 - d. **Treasurer:** Catarina Santini was nominated by Paul Lewis and Melanie Albrecht and reappointed as the treasurer for a one year term.

- e. **Five ordinary committee members:** Appointed for two year terms were: Lew Gibbs and Annette Winter (supported by Deb Petch and Kristy Hobbs). While reappointed for one year terms were Paul Lewis (supported by Mark Kershaw and Catarina Santini), Sharyn Schlein (supported by John Vaughan and Grant Warner) and Kristy Hobbs (supported by Annette Winter and Kirsty Lush).
- f. **Public officer:** In her capacity as president, Deb Petch reappointed Annette Winter as public officer.

8. Closure: 8.05pm.

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Annual treasurer's report – AGM September 2016.

Over the 2015/2016 financial year, I had the pleasure to be appointed treasurer in April 2016.

As you may be aware, we have had three different people in the role of treasurer over this time which has resulted in a lot of checking and adjustments where necessary when completing the bookkeeping for the auditor.

The auditor has prepared a bound set of financials, of which I have provided you with a copy each.

As can be seen in the financial report prepared, the chamber made a profit of \$6901.

While the report provided does not have the breakdown of income and expenses, I have provided a summary as follows:

Membership income consists of \$20,965 (gold) \$24,780 (silver), \$8,800 (bronze).

Light Up income: \$26,862 consisting of \$307 (Santa's cave donations), \$2705 (site fees), 23,850 (sponsorship) with expenses of \$19,300 not including wages.

Gift voucher sales have come to \$27,456 with expenses and reimbursements of \$26,252.

Advertising and promotions can be broken down into \$2785 (media adverts), \$12,820 (production costs), \$1,128 (promotional sundries), \$226 (radio), and \$15,186 (TV).

Co-ordinator costs includes wages, superannuation and workcover.

Government fees are costs involved in making the chamber incorporated.

The chamber profit is consistent with prior years, which is a great result.

I am happy to answer any questions anyone may have. However, please be patient if I cannot answer immediately as I am quite new to this whole process.

Thanks, Catarina Santini.

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Loxton Chamber of Commerce President's report

2015/16 year has once again been a very busy year for the Loxton Chamber of Commerce.

We have held our usual events with Loxton Lights Up, Easter Picnic, SALA and our yearly promotions. In conjunction with the Loxton Waikerie Council we were again involved in a very successful Pedal Prix. This event has certainly put Loxton on the Pedal Prix map and I feel this event will continue to grow.

This year we did not have representation at the Main Street Conference, but had a presence in many local areas including presentations at Neighbourhood Watch and Probus. The Chamber were also invited to participate in the Loxton High Schools business week, which included judging the students oral and visual presentations.

The Executive Committee have worked on an ideas matrix, putting together ideas for the future. This will continue to be a 'work in progress'. 2017 will see the redevelopment of our strategic plan.

During the year we had a change in treasurer due to the resignation of Sue McKee. This position was filled by Catarina Santini, who we thank very much for taking on this position.

The chamber has had regular representation at our regular meetings from both the Loxton Waikerie Council in Deb Thiele and Michael Searles from SAPOL. We thank them for their input and attendance at these.

Our annual dinner was well attended. Bill Ebert was this year's guest speaker, with everyone enjoying his stories about his life and being a business man in Loxton.

The Loxton Chamber continues to grow and I would like to thank Sonya, who has recently completed her Diploma in Events Management, for the work she puts into our chamber. We all work and having Sonya ensuring all our events run to plan certainly makes being President a lot easier.

This is our first AGM with our new constitution and way of nominating to be on the Executive committee, I ask for your patience as we do our first lot of nominations this way. It is a learning curve for us all.

I would like to thank the current Executive Committee:

Paul Lewis

Sharyn Schlein

Karen Kilsby

Kirsty Hobbs

Caterina Santini

Steph Nitschke

Sonya Altschwager

Ryan Seaman as Vice President who has stood in for me throughout the year.

Thank you to the members for their support over the last couple of years. I wish the incoming Executive committee continued success.

I now declare all positions of the Loxton Chamber of Commerce Executive Committee vacant and hand over to Deputy Mayor Michael Vowles for the elections.