



LOXTON CHAMBER OF COMMERCE INC.
MINUTES

Meeting:	<i>Executive Committee Meeting</i>	Date:	<i>7th August 2017</i>
Chair:	<i>Deb Petch</i>	Location	<i>RLS Office, 4 Martha St</i>
Time:	<i>7.32pm</i>	Taken by:	<i>Catarina Santini</i>
Attendees:	<i>Sonya Altschwager, Deb Petch, Ryan Seaman, Kristy Hobbs, Annette Winter, Paul Lewis, Catarina Santini</i>		
Apologies:	<i>Tessa Kirk</i>		

Agenda #	Topic/Discussion	Action	Responsible
4	Confirmation of previous Executive Committee Meeting Minutes dated Monday June 5 2017	<i>Moved: Paul Lewis Seconded: Ryan Seaman</i>	
5	Business Arising: <i>a) Pull up banner</i>	<i>Complete</i>	
6	Correspondence in: <i>a) Minutes of Loxton Christmas Lights Committee June Meeting b) DPTI Community Grants Invitation to apply. Ideas; bike track, community bus, etc. c) Invitation to Regional Voice Workshop in Loxton September 12. Cost = FREE d) Select Harvests Community Grant Application was successful. They will be contributing \$1000.00 to the Arts on Terrace event</i>	<i>b) Motion: email to Executive committee. Moved: Ryan Seaman Seconded: Kristy Hobbs c) Motion: invite to come to AGM Moved: Paul Lewis Seconded: Annette Winter Correspondence In accepted Moved: Paul Lewis Seconded: Ryan Seaman</i>	<i>b) B & E M c) B & E M</i>

7	<p>Correspondence out:</p> <p>a) <i>PayPal Letter</i></p>	<p><i>Correspondence Out accepted</i> <i>Moved: Paul Lewis</i> <i>Seconded: Kristy Hobbs</i></p>	
8	<p>Business Arising from correspondence:</p>	<p>Nil</p>	
9a	<p>President's Report</p> <p>a) <i>More executive meetings. Discussion.</i></p> <p>b) <i>New nominations for Executive Committee. Now is the time for all on the executive committee to reconsider their commitment before AGM.</i></p> <p>c) <i>Sonya & Deb are meeting with Bert Haslam of Rotary Club regarding getting an LED sign for advertising, etc for businesses. Rotary Club are contributing \$10,000 and Council \$10-15000. Possibly some other investors too. They want Chamber support however we can't give money.</i></p>	<p>a) <i>Motion: No extra meetings unless required special meetings.</i> <i>Moved: Paul Lewis</i> <i>Seconded: Kristy Hobbs</i></p> <p>b) <i>Sonya to email documents to executive committee. Who is up this year?</i></p> <p>c) <i>Sonya will attend meeting and stay included in the happenings. 1.30pm Wednesday 9/8/17</i></p> <p><i>Motion: Get more information and keep at an executive level.</i> <i>Moved: Catarina Santini</i> <i>Seconded: Paul Lewis</i></p> <p><i>Report tabled by Deb Petch.</i> <i>Moved: Paul Lewis</i> <i>Seconded: Annette Winter</i></p>	<p>b) B & E M</p>

9b	Business & Event's Manager Report <i>See copy of report attached below</i>	<i>Report tabled by Sonya Alschwager</i> <i>Moved: Ryan Seaman</i> <i>Seconded: Kristy Hobbs</i>	
9c	Treasurer's Report <i>Cheque A/C \$14805.60</i> <i>Online Saver \$21770.08</i> <i>Term Deposit \$20000</i> <i>PayPal \$7757.97</i> <i>b) Outstanding membership fees</i> <i>c) Profit and Loss Statement attached below</i>	<i>Report tabled by Cat Santini.</i> <i>Moved: Kristy Hobbs</i> <i>Seconded: Annette Winter</i>	
10	Tourism Award Vote via email confirmation	<i>Extended to 18/8/2017</i>	
11	Chamber of Commerce Annual Conference Vote via email confirmation	<i>Postponed to 11/8/2017</i>	
12	Required outcome: whether we invite Proteus to present at our September General Meeting	<i>Motion: Do not invite to present.</i> <i>Email to members, distribute through Chamber Chat.</i> <i>Moved: Paul Lewis</i> <i>Seconded: Annette Winter</i>	B & E M
13	Martha Street overflow carpark	<i>Motion: Sonya to write to council to replace the shade cloth</i> <i>Moved: Paul Lewis</i> <i>Seconded: Kristy Hobbs</i>	B & E M
14	Loxton Backpackers – how to support after recent ABC story	<i>Motion: do nothing</i> <i>Moved: Catarina Santini</i> <i>Seconded: Annette Winter</i>	
15	Rotary LED Signage Project <i>See President's report</i>		

16	Chamber Ideas Matrix – update and reprioritize	Sonya to update matrix and email out to Executive Committee. <ul style="list-style-type: none"> - What have we achieved? - What do we want to achieve? - Start sub committes 	B & E M
17	Request for more Executive Meetings <i>See President's report</i>		
18	General Business		
18 a	East Terrace Revitalisation Greenery <i>Sonya met with Kent Spangenberg re East Tce Revitalisation greenery.</i> <i>Gave Sonya pictures of concepts, etc. Plans to raise awareness amongst the council Grounds & Recreations Trust.</i> Grounds/Rec committee are calling for new members. Meetings are bimonthly at council.	<i>Motion: Chamber supports Kent's recommendations to council and will talk to chamber businesses (Sunbake & Country Bakehouse) to support (email Deb).</i> <i>Keep communication open.</i> <i>Moved: Paul Lewis</i> <i>Seconded: Annette Winter</i>	B & E M, Deb Petch
18 b	Council Meeting <i>Trees in front of library are causing damage. Will update on next stage.</i>	<i>No need for anything from chamber.</i>	
18 c	Signage opportunity on Council Utes <i>Advertise on ute tray (7 vehicles). \$70 for a strip/per vehicle.</i>	<i>Thank you but no thank you.</i>	
18 d	Car Park Development <i>Peter Ackland advised that there may now be a possibility of utilising some car parks in the newly developed area behind council. To be confirmed.</i>		
18 e	Woolworth Walkthrough		

	<i>Nothing further to report yet</i>		
18 f	Business Riverland <i>Article in the Murray Pioneer. Exec committee not reelecting. New committee formed.</i>		
18 g	Win TV <i>Sonya spoke to Leah. Staff changes. Sonya asked for a report of when ads are on TV.</i>		
	Meeting Close: 9.07pm	<i>Next Executive Meeting: Monday 9th October 2017.</i>	

Loxton Chamber of Commerce Business & Event Manager's Report Executive Meeting, Monday 7 August 2017

Membership Drive 2017/18

- New members
- Member changes
- Pop up office incurred a couple of costs regarding IT set up. 6 people have come into office (not counting Exec visitors). Arrangement is working well.
- Approval sought from Council re Loxton sign and removal of flowers for filming
- Final follow ups this week
- Future membership deadline should be before filming begins to ensure Kirsty isn't wasting her time. Also members still were coming in after filming started.

Arts on Terrace

- Competition entries now closed, finalising
- Final push for creative workshop registrations this week
- Volunteers being confirmed for various tasks
- Forecast 20 and sunny

Light Up Day

- Mall Media deadline 9 August 2017. SA to consider orders for Reindeer Rd bag
- Sponsorship letters and stallholder apps going out next week
- Possibility of Ferris Wheel, lower section East Tce

Loxton Chamber of Commerce

Profit & Loss

Executive Meeting, Monday 7 August 2017

Loxton Chamber Of Commerce Inc	
Profit & Loss	
July 2017 through June 2018	
	Jul 17 - Jun 18
Income	
Arts on Terrace	8,330.00
Membership	
Membership - Bronze	6,579.93
Membership - Gold	17,767.20
Membership - Silver	15,507.10
Total Membership	39,854.23
Misc Income	
Gift Voucher Sales	910.00
Total Misc Income	910.00
Total Income	49,094.23
Expense	
Advertising & Promotions	
Production Costs	2,800.00
Total Advertising & Promotions	2,800.00
Bank Charges	193.52
Member Services	
Gift Vouchers	
Gift Voucher Commission	20.20
Reimbursements	760.00
Total Gift Vouchers	780.20
Member Services - Other	250.00
Total Member Services	1,030.20
Payroll Expenses	1,917.00
Sundry Expenses	40.98
Telephone	22.00
Total Expense	6,003.70
Net Income	43,090.53